



Thrive Associate

About Chetwoods

Chetwoods is an AJ100, award-winning international architectural practice with offices in London, Birmingham, Wolverhampton, Germany and China. We work across a variety of sectors including residential, commercial, industrial, mixed-use and workplace in the UK and beyond.

Our remit is multi-faceted and multi-disciplinary, covering architecture, build design, ergonomics, interiors, installations, art, landscaping, and more. In fact, we address any physical aspect that can have a positive impact on brain, body and behaviour.

Our architecture teams use rigorous thinking and radical creativity to push the possibilities of design for living, and bring more colour to the world. We don't constrain ourselves to what's gone before, but look for new, better and original ways to do things. Chetwoods are signatories of the Architects Declare Pledge and the RIBA 2030 Climate Challenge.

We have three elements to our approach; Studio, Thrive and Works.

Works champions the digital delivery of projects. It provides support to our teams in the use of appropriate and innovative software and hardware to deliver sustainable architecture. **Studio** puts the imagination, emotion and instinct into our designs. We believe that successful architectural design should deliver a positive physical, sensory and emotional human experience. **Thrive** supports the design and delivery of projects that will enhance our environment and improve our health and wellbeing.

This role is within our dedicated Thrive team.

The Opportunity

The Thrive team is comprised of a group of professionals passionate about finding solutions to the Climate and Biodiversity emergencies in the construction industry. We have WELL and BREEAM Accredited Professionals and Passivhaus designers in the team, however we do not do box ticking, we help others to understand the bigger picture and design as holistically as possible. Staff within the Thrive team are also affiliated with the RIBA, Circular Economy Club, UK Green Building Council (UKGBC) and the Architects Climate Action Network (ACAN).

Whilst Chetwoods is an architectural firm, we do not believe that we should operate solely within the boundaries of buildings. This has resulted in Thrive now acting as an independent consultancy, applying holistic thinking to help clients reduce their impact and be recognised as pioneers in their field.

We have helped clients to achieve the world's first building to be verified as Net Zero Carbon for construction in alignment with the UKGBC "Net Zero Carbon Building Framework Definition." The supply chain engagement process devised by our team won the client a Planet Mark award.

As a result, we are looking for a motivated and enthusiastic Thrive Associate to support our growing team and growing business.



Characteristics

- Approachable, a people person
- Passionate but pragmatic
- An understanding of architecture and how buildings are delivered
- The ability to work closely with urban designers, planners, architects, engineers and contractors
- A keen interest in sustainability and its application in the built environment
- Have good project management skills
- Well organised and good at time keeping
- A willingness to occasionally travel to other Chetwoods offices or to visit clients
- InDesign, Illustrator and PowerPoint experience
- Revit and CAD experience helpful but not necessary
- An interest in Life Cycle analysis and One Click LCA
- Is either a BREEAM Assessor/ AP or is keen to train in this area immediately
- An interest in the WELL Building Standard, BREEAM, Passivhaus and other sustainability accreditation schemes. It is not essential to have expertise in these fields, training will be provided where necessary.

The tasks that may be expected within the role:

- Decision making in the absence of the Thrive Director
- Be a key contact for an allocated group of clients
- Be well versed in the Thrive vision, as part of Chetwoods and as a separate consultancy
- Help to induct new employees
- Input into our solutions library
- Potential to become a BREEAM Assessor/ WELL AP. Offer assistance as BREEAM AP to project teams.
- Create and manage templates for BREEAM and WELL accreditation submissions
- Attend project design forums with the Thrive hat on
- Disseminate information from the UK Green Building Council
- Keep an eye out for events/ talking opportunities
- Support in putting presentations together
- Run Sustainability workshops
- Speak at industry events, giving presentations and sitting on panels
- Attend seminars (locally & virtually) and feedback
- Help teams to produce project appraisals
- Stay up to date with the latest sustainability news
- Attend our Hive Mind and Chetwoods Clinic sessions
- Assist with the Chetwoods Environmental Management System (ISO:14001), aligned with the UN Sustainable Development Goals
- Update our tools and templates
- Write journal posts/ thought pieces
- Assist with business development. Assist with creating and developing relationships with existing and new clients. Lead bids and opportunities in this market.
- Assist in managing staff including assignments of projects and priorities.



- Monitor and report performance and direct necessary corrective actions on each project from the standpoint of client satisfaction, profitability and timeliness.
- Manage the scope of projects.
- Develop and motivate staff as a 'hands-on' team player.
- Assist in appointments and managements of team members where requested.
- Ensure suggested solutions are pragmatic and respond to the client brief whilst respecting the opportunities and constraints that each site affords, through climate, context and culture.
- Report project and resource activity as well as analysis of feedback and success factors.

A candidate will need to be within commuting distance of either our London or Birmingham offices. We practice flexible home/ office working however, we generally expect staff to be in the office at least three days a week for the social/collaborative experience.

Please apply if you are a candidate who is looking for a purposeful career. You will be supporting Chetwoods in delivering architecture that is a force for good and helping businesses to understand how they can make a difference.

Salary: Negotiable depending on experience

To Apply

Please send your CV to sarah.lamoon@chetwoods.com enclosing a covering letter and portfolio of no more than 10MB size. We are only able to respond to candidates we invite for interview, but we keep CVs on file for 6 months and may get in touch at a later stage.

Chetwoods prides itself on being an equal opportunities employer and all candidates will be treated fairly regardless of age, race, sex or disability.

No agencies at this time please.

thrive@chetwoods.com

www.chetwoods.com